

**REQUEST FOR QUALIFICATIONS
MBS INTERNATIONAL AIRPORT COMMISSION
for
PROFESSIONAL
AVIATION CONSULTANT SERVICES**

MBS International Airport Commission (MBS) is requesting professional aviation consulting firms to submit a Statement of Qualifications for providing general planning, engineering design and construction administration services for multiple improvement projects to include but not limited to taxiway design and construction administration, asphalt and concrete rehabilitation/replacements and expansion projects, airfield lighting and signage, drainage, architectural, planning, environmental and other related projects and services for MBS. Projects undertaken will meet the requirements of all applicable laws, rules, regulations, and codes. A copy of the Airport Capital Improvement Project (ACIP) report required for federal funding will be provided upon request. The ACIP projects, timeframes and estimates are subject to change at any time.

Proposals must provide assurance that the consultant has in place all policies and practices required of companies to be in compliance with state or federal laws and regulations that apply to government contracts.

Interested consultants should provide the following information: (1) a brief description and history of the consulting firm (2) name, address, telephone number, and email address for the primary contact person (3) location of office where work will be performed (4) firm's experience in aviation consulting in the past five years (5) references on airport projects and services completed in the past five years (include airport contact names and phone numbers) (6) names and qualifications of personnel who will work on the projects (7) summary of work experience in Michigan (8) summary of familiarity of MBS International Airport.

Six copies of Statements must be received by 4:30 PM, Friday December 16, 2011. Statements should be forwarded to the Airport Director, Jeff Nagel, AAE, MBS International Airport Commission, 8500 Garfield Road, Suite 101, Freeland, MI 48623. Statements should be marked "MBS Consulting Services SOQ". To be considered, submittals must include all information specified in these instructions and statements shall be limited to no more than 25 pages including the statement transmittal letter.

It is the intent of MBS to select and negotiate a master contract with one prime aviation consultant for a 5 year term. MBS will not consider submittals that include teaming. A Consultant Selection Committee will review and evaluate all qualification statements submitted and a final recommendation will be presented to the MBS International Airport Commission in early 2012 for approval.

MBS reserves the right to reject any or all statements and further, to waive any informalities in the statements for the purpose of accepting the firm most advantageous to MBS. Prime consideration in evaluating the statements will be based on the best interest of the airport. For additional information, contact Jeff Nagel. Questions will be received up until Wednesday, November 30, 2011. At that time all questions and associated answers will be distributed to all interested parties.