

EMPLOYMENT APPLICATION

MBS International Airport Commission
8500 Garfield Road - Suite 101
Freeland, MI 48623

An Equal Opportunity Employer

Answer all questions in INK and in your own HANDWRITING OR PRINTING. If more space is needed to answer questions completely, attach a separate sheet. Notify this office promptly if your address or telephone number changes.

1. Position applying for: _____

Date available to start: _____

2. Name: _____
(Last) (First) (Middle)

Telephone number where you can be contacted: _____

3. Check one: Is the phone number given above a residence _____, business _____, or place to leave messages? _____

4. Residence Address: _____
(Number & Street) (City) (State) (Zip Code)

5. Are you 18 years of age or older? _____ (NOTE: The Michigan Department of Labor Regulations require that minors be placed in restricted work environments.)

6. If hired, can you furnish proof that you are eligible to work in the United States? _____
(This means that you must be a citizen of the United States or have appropriate immigration documents which permit you to work in the United States.)

7. Do you have a valid State of Michigan driver's license? _____ Do you have a valid State of Michigan commercial driver's license? _____

8. List all traffic violations you have had within the last seven (7) years:

Offense	Month/Year
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

9. Have you been convicted of a felony, or released from prison in the past 10 years? _____
 (NOTE: A yes answer does not automatically disqualify you from employment.) If yes,
 please explain: _____

10. Have you ever been employed by a company on the airport? _____ If yes, what
 company? _____

11. FOR APPLICANTS SEEKING TEMPORARY EMPLOYMENT ONLY: Are any persons
 currently employed by the MBS International Airport Commission related to you by blood
 or marriage? If yes, give names and relationships _____

12. EDUCATION *

Name and Address of School	Course of Study	Circle Last Year Completed	Did You Graduate?	List Diploma
High School		5 6 7 8 9 10 11 12	Yes No	
College		1 2 3 4 5 6 7 8	Yes No	
Other (Specify)				

* If a degree or diploma is required for the job you are applying for, please be prepared to submit proof.

13. List any courses or additional training which you feel has a bearing on your qualifications
 for this position (i.e. apprenticeships, training programs, typing, shorthand, bookkeeping,
 certificates or licenses of vocational competence, membership in professional or technical
 associations, etc.). Note: It is not a requirement to list memberships which will reveal your
 sex, race, national origin, or other protected status _____

14. **Start with your most recent position and work back.** In the space below, give your complete record of employment. Include periods of job-related military service and explain any gaps between periods of employment. If the examination announcement for this position includes an experience requirement, be sure to show clearly that you meet such a requirement. ***You must fill out this section even if attaching a resume.***

Dates of Employment	State your exact title, then describe your duties.	Employer Address, Phone Number and Name of Immediate Supervisor	Why did you leave?
<hr/>			
a)	From _____ To _____		
<hr/>			
b)	From _____ To _____		
<hr/>			
c)	From _____ To _____		
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d)	From _____ To _____		
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e)	From _____ To _____		
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f) From _____
To _____

15. May we contact the employers listed above? _____ If not, indicate by letter (a-f above) which one(s) you do not wish us to contact _____. Why not? _____

16. Additional Information that would aid in evaluating your qualifications:

17. I hereby authorize MBS International Airport Commission to obtain from my references and employers all data needed to support this application. I hereby certify that all answers to the foregoing are true, and I agree and understand that any misstatements or misrepresentations of material facts contained in this application may cause immediate forfeiture upon my part of all rights to any employment in the service of the MBS International Airport Commission.

Signed: _____ Date: _____

RETURN TO: MBS International Airport Commission
8500 Garfield Road - Suite 101
Freeland, Michigan 48623
Phone: (989) 695-5555 ext. 8