

## **AIRCRAFT RESCUE FIRE FIGHTER (ARFF) TECHNICIAN**

Monetary Compensation for 24-hour shift: \$44,823.80

Monetary Compensation for 8 or 10-hour shift: \$44,680.00

### **GENERAL STATEMENT OF DUTIES:**

An employee in this position performs aircraft rescue and firefighting work; protects life and property; performs a variety of housekeeping, equipment and maintenance chores and compiles records and reports as necessary. Work is performed under the supervision of the Airport Director or his/her designated representative.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:** Responsibilities may include:

1. Protection of life and property.
2. Responsible for the upkeep of the fire equipment by becoming knowledgeable of each piece by studying the proper manuals and other related literature.
3. Acts as a member of an aircraft crash/rescue crew.
4. Required to wear and properly operate an SCBA (Self Contained Breathing Apparatus).
5. Makes periodic runway, taxiway, and light inspections.
6. Conducts runway friction tests as necessary.
7. Assume snow command vehicle activities.
8. May act as crew leader on an assigned shift.
9. May assume command at a fire in the absence of a superior.
10. Provides radio escort services to contractors performing work or others who have a valid need to gain access to the airfield.
11. Prepares and maintains required records, files, and reports.
12. Participates in departmental training activities.
13. Issues NOTAMS and other airfield advisories awareness of operating environment
14. Responds to fire alarms and extinguishes fires. Drives apparatus, operates pumps and other auxiliary fire equipment as required.
15. Washes, waxes, and cleans fire apparatus.
16. Conducts daily and weekly vehicle inspections on assigned vehicles.
17. Makes fire prevention inspections and related reports.
18. Knowledge of computer security system and ability to respond.
19. Performs housekeeping duties in and around the ARFF Department quarters.
20. Makes building and facility security checks.
21. Maintains a working knowledge of requirements under FAR 139 and responds to requirements.
22. Maintains a working knowledge of requirements under FAR 1542 and responds to requirements.
23. Performs related work as required.

### **DESIRABLE QUALIFICATIONS FOR EMPLOYMENT:**

1. Reasonable knowledge of the principles, practices, and procedures of modern firefighting.
2. Mechanical aptitude and mental alertness.
3. Physical agility with ability to pass periodic physical examinations.
4. Ability to act effectively in emergency situations.
5. Ability to deal effectively and courteously with the public and other employees.
6. Ability to prepare accurate written records and reports.

7. Must have a current valid Commercial Driver's License or be certified by the State of Michigan Fire Fighting Training Council to operate fire apparatus.
8. EMR (Emergency Medical Responder) training certification recommended.

## ARFF Technician Job Description

**QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

An employee in this class, upon appointment, should have the equivalent of the following training and experience:

1. Graduation from an accredited high school.
2. At least four years of crash/rescue experience or the ability to be trained.
3. Municipal/volunteer fire department experience may be considered in determining qualifications.
4. Must be State of Michigan Fire Fighter Training Council Fire Fighter II Certified.

**EMPLOYMENT APPLICATION**

MBS International Airport Commission  
8500 Garfield Road - Suite 101  
Freeland, MI 48623

An Equal Opportunity Employer

Answer all questions in INK and in your own HANDWRITING OR PRINTING. If more space is needed to answer questions completely, attach a separate sheet. Notify this office promptly if your address or telephone number changes.

1. Position applying for:

Date available to start:

2. Name:

(Last)

(First)

(Middle)

Telephone number where you can be contacted: \_\_\_\_\_

3. Check one: Is the phone number given above a residence \_\_\_\_\_, business \_\_\_\_\_, or place to leave messages? \_\_\_\_\_

4. Residence Address:

(Number & Street)

(City)

(State)

(Zip Code)

5. Are you 18 years of age or older? \_\_\_\_\_ (NOTE: The Michigan Department of Labor Regulations require that minors be placed in restricted work environments.)

6. If hired, can you furnish proof that you are eligible to work in the United States? \_\_\_\_\_  
(This means that you must be a citizen of the United States or have appropriate immigration documents which permit you to work in the United States.)

7. Do you have a valid State of Michigan driver's license? \_\_\_\_\_ Do you have a valid State of Michigan commercial driver's license? \_\_\_\_\_

8. List all traffic violations you have had within the last seven (7) years:

Offense

Month/Year


9. Have you been convicted of a felony, or released from prison in the past 10 years? \_\_\_  
 (NOTE: A yes answer does not automatically disqualify you from employment.) If yes,  
 please explain: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

10. Have you ever been employed by a company on the airport? \_\_\_\_\_ If yes, what  
 company? \_\_\_\_\_

11. FOR APPLICANTS SEEKING TEMPORARY EMPLOYMENT ONLY: Are any persons  
 currently employed by the MBS International Airport Commission related to you by blood  
 or marriage? If yes, give names and relationships \_\_\_\_\_

\_\_\_\_\_

12. EDUCATION \*

Name and Address of School	Course of Study	Circle Last Year Completed				Did You Graduate?	List Diploma
High School		5	6	7	8	Yes	
		9	10	11	12	No	
College		1	2	3	4	Yes	
		5	6	7	8	No	
Other (Specify)							

\* If a degree or diploma is required for the job you are applying for, please be prepared to submit proof.

13. List any courses or additional training which you feel has a bearing on your qualifications  
 for this position (i.e. apprenticeships, training programs, typing, shorthand, bookkeeping,  
 certificates or licenses of vocational competence, membership in professional or technical  
 associations, etc.). Note: It is not a requirement to list memberships which will reveal your  
 sex, race, national origin, or other protected status \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

14. **Start with your most recent position and work back.** In the space below, give your complete record of employment. Include periods of job-related military service and explain any gaps between periods of employment. If the examination announcement for this position includes an experience requirement, be sure to show clearly that you meet such a requirement. ***You must fill out this section even if attaching a resume.***

Dates of Employment	State your exact title, then describe your duties.	Employer Address, Phone Number and Name of Immediate Supervisor	Why did you leave?
<hr/>			
(Present or last position)			
a) From _____			
To _____			
<hr/>			
b) From _____			
To _____			
<hr/>			
c) From _____			
To _____			
<hr/>			
d) From _____			
To _____			
<hr/>			
e) From _____			
To _____			
<hr/>			

Dates of Employment	State your exact title, then describe your duties.	Employer Address, Phone Number and Name of Immediate Supervisor	Why did you leave?
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f) From \_\_\_\_\_  
To \_\_\_\_\_

15. May we contact the employers listed above? \_\_\_\_\_ If not, indicate by letter (a-f above) which one(s) you do not wish us to contact \_\_\_\_\_. Why not? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16. Additional Information that would aid in evaluating your qualifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17. I hereby authorize MBS International Airport Commission to obtain from my references and employers all data needed to support this application. I hereby certify that all answers to the foregoing are true, and I agree and understand that any misstatements or misrepresentations of material facts contained in this application may cause immediate forfeiture upon my part of all rights to any employment in the service of the MBS International Airport Commission.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN TO:** MBS International Airport Commission  
8500 Garfield Road - Suite 101  
Freeland, Michigan 48623  
Phone: (989) 695-5555 ext. 8

Or email to [murray@mbsairport.org](mailto:murray@mbsairport.org)